



GRANT COUNTY FIRE DISTRICT #3

1201 CENTRAL AVENUE S • P.O. BOX 565 • QUINCY, WA 98848
P: (509)787-2713 | WWW.GCFD3.NET
COMMISSIONERS: KEVEN CHILD, CARL YEATES, RANDY ZOLMAN
DISTRICT SECRETARY: APRIL STUCKY

Regular Commissioner Meeting Wednesday May 13, 2026 9:35 AM

CALL TO ORDER and PLEDGE OF ALLEGIANCE

The Grant County Fire District #3 Commissioners met on May 13, 2026, at 9:30 a.m. at the Main Station. Commissioner Yeates called the meeting to order and lead the Pledge of Allegiance. Attendees include Commissioners Child, Yeates, Zolman, Chief Durfee, District Secretary Stucky, FF Massey, Resident K. Hildebrand, Part-Time Chief's Asst. Weber. Public: Brent Dowlen; Welcome to Quincy WA.

PRESENTATIONS/AUDIENCE

No audience presentations.

APPROVAL OF AGENDA/CONSENT AGENDA ITEMS

The agenda and consent agenda items for the commissioner meeting on May 13, 2026, were presented to the Board. With no additional discussions, changes, or corrections from the Board, a motion was made and seconded (KC/CY, unanimously approved) to approve both the agenda and consent agenda. The motion carried to approve both the agenda and the consent agenda.

AGENDA ITEMS

CHIEF'S REPORT:

Chief's Monthly Overview: Chief Durfee shared the following update:

- General Overview: We have successfully completed our WSRB onsite visit and are currently in the 60-day review phase. Coordination with Grant County PUD and Sunland Association regarding the shoreline mitigation project is ongoing. Additionally, Grant County PUD has allocated a boat slip to the Fire District.
- Prevention: Assistant Chief Horst is collaborating with the City of Quincy on hydrant testing and will subsequently proceed to the City of George for further testing.
- Administrative: The Grant County Chiefs Group is in the process of updating the county mutual aid agreement.
- Training: We have finished one of two classes for boat training, with 13 members now trained. The 2026 red card refresher class has been completed, and our focus is now shifting to EVIP training.



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- Apparatus update: Assistant Chief Huffman and Mechanic Chavez are scheduled for a pre-inspection of the 7-ton vehicle, set for May 13, 2026.

City of Quincy Report:

Chief Durfee shared updates on key topics listed in his report. See the attached report.

Personnel: Chief Durfee shared the following update:

Staff:

Chief Durfee requested approval from the Board to utilize provisional staffing while the District completes the hiring process for three budgeted positions. The provisional staffing would be temporary in nature and used to maintain operational staffing levels and service continuity during the recruitment and onboarding process. After discussion, a motion was made and seconded (KC/CY, unanimously approved). The motion carried to move forward with provisional staffing for the three budgeted positions.

Chief Durfee requested approval to attend out-of-state training at the National Fire Academy for the course "EMS: Quality Management" for District Secretary Stucky. The training will provide education and resources related to EMS quality improvement processes, performance management, and system evaluation to support ongoing improvements within the District's EMS services. After discussion, a motion was made and seconded (KC/RZ, unanimously approved), the Board approved out-of-state travel and attendance for District Secretary Stucky's training.

New Volunteers presented to the Board:

- Residents: Seth Fisher, Alex Dib, Hunter Crowley
- Volunteers: Daniel Chism, Bradlee Chavez

Chief Durfee presented new volunteer applicant(s) to the Board. With no additional discussions, changes, or corrections from the Board, a motion was made and seconded (RZ/CY, unanimously approved), to accept the volunteer applicant(s) pending staff approval, physical and standard background checks. The motion carried to accept the volunteer applicant(s) pending staff approval, physical and standard background check.



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DISTRICT SECRETARY/HR/FINANCIAL REPORTS:

Voucher/Payroll Approval:

Vouchers have been audited and certified by the Auditing Officer as mandated by RCW 42.24.080, along with expense reimbursement claims certified in accordance with RCW 42.24.090. These have been documented on a list that is accessible to the Board.

Vouchers:

- EMS: 260501 - 001 – 017: \$ 25,388.71
- FIRE: 260502 - 001 – 044: \$ 76,332.45

Payroll Dates:

- April 17, 2026
- May 1, 2026
- May 15, 2026

District Secretary Stucky presented the vouchers and payroll to the Board. With no additional discussions, changes, or corrections from the Board, a motion was made and seconded (CY/KC, unanimously approved), to approve the presented vouchers and payroll. The motion was carried to approve the presented vouchers and payroll.

The monthly checks were cross-checked with the submitted cover sheet, and vendor names/amounts were confirmed by Administrative Assistant Yelena Volkov.

Financial Statement Report: (March)

District Secretary Stucky received and reviewed the financial statements for **March**. The review confirmed that all accounts and funds are balanced, with no discrepancies identified. All submitted documentation met the required reporting standards and was provided on time. The reconciliation process verified the accuracy and integrity of the district's financial records, with no errors, omissions, or irregularities noted.

The district's financial position for **March** is accurate and stable, and no further action is required regarding the financial statements for this period.

UNFINISHED BUSINESS:

Strategic Plan:

Chief Durfee reported to the Board that Phase 4 of the Strategic Plan, focused on goal setting, has been a top priority for the administrative staff. Chief Durfee stated that the administrative



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portion of Phase 4 is expected to be completed and ready to be distributed to staff, volunteers, and the public by the end of June.

NEW BUSINESS:

Resolution 26-05-01 Policy and Procedure changes:

District Secretary Stucky introduced Resolution 26-05-01, regarding changes to the Policy and Procedure manual; please refer to the meeting packet for details. With no additional questions, comments, or discussions from the Board, a motion was made and seconded (CY/KC, unanimously approved), to adopt Resolution 26-05-01. The motion carried, and the changes to the Policy and Procedure manual were officially adopted.

Annual Report:

District Secretary Stucky presented the 2025 Annual Report to the Board and reviewed the information with them. District Secretary Stucky also confirmed that the report has been reviewed by the District Secretary from Grant County Fire District #7, with no additional questions, comments, or discussions from the Board, a motion was made and seconded (CY/KC, unanimously approved), to approve the 2025 Annual Report as presented. Motion carried. District Secretary will file the report with the State.

EXECUTIVE SESSION:

No executive session was called.

ADJOURNMENT

The next Regular Commissioner meeting is scheduled for:

- Date: June 10, 2026
- Time: 9:30 a.m.
- Location: Main Station, 1201 Central Ave. S, Quincy, WA 98848

With no additional business to discuss, a motion was made and seconded (CY/KC, unanimously approved), to adjourn the meeting. Motion carried to adjourn the meeting at 10:00 a.m.

By Chairman: 

By Secretary: 