GRANT COUNTY FIRE DISTRICT #3
1201 Central Avenue S • P.O. BOX 565 • Quincy, WA 98848
P: (509)787-2713 | www.gcfd3.net

Rules:

I. General Rules

Grant County Fire District No. 3:

A. District will have priority, after that all users will be on a first come – first served basis for scheduling use of training/conference rooms and facilities.

B. District is not responsible for lost, stolen, or damaged property.

C. District can provide the use of staff, at an additional cost.

D. District has unrestricted access to all rooms at all times.

E. District reserves the right to revoke permission for use at any time.

F. District shall retain sole and absolute discretion as to when to allow use of any facilities.

II. Restrictions

A. No sectarian or religious worship, religious exercise, or for support of any religious establishment is allowed.

B. No commercial promotion of an individual or business.

C. No purely social gatherings.

D. No use of any tobacco products, alcohol, marijuana or any illegal drugs.

E. No storage is available on the premises.

F. No posting of signage or decorations may be attached to the walls or building.

G. Appropriate clothing, including but not limited to shirts and shoes, are required.

H. No use of facilities for any individual, association, company or corporation for private gain.

I. No use of facilities for the purpose of assisting an election campaign for any person or support or opposition to any ballot measure.

J. Food and beverages are restricted to the training room and kitchen areas only.

K. No unsupervised children are allowed in District facilities.

III. Reservations

A. Facility reservations shall be made at least 7 days in advance.

B. Facility use agreements may be requested by phone by calling the administrative office at (509) 787-2713, or in person at 1201 Central Ave S, Quincy, WA 98848.

C. Facility use agreements are not complete until the form is submitted to the administration office, the request approved, and any applicable fees are paid.

D. Reservations will be entered on the activity calendar by an Administrative Assistant or other career staff once the use agreement is signed and payments are received.

E. Career staff on duty will check the activity calendar daily as they are responsible to open, prepare and close the facilities for public use. Following each event an email report will be sent to the Administrative Assistants informing them of the status of the facilities condition

IV. Endorsements

No individual or group may state or imply Grant County Fire District No. 3 endorsement or sponsorship of events in Grant County Fire District No. 3 facility rooms.

To establish the fact that Grant County Fire District No. 3 is not sponsoring the event, all publicity which uses the name of the building or Grant County Fire District No. 3 must include the statement: “Sponsored by (name of the organization reserving the room”). A group or organization may not use the name and address of any Grant County Fire District No. 3 buildings as its headquarters or in the official address of the organization.

V. Cancellations

If an applicant reserving the facility cancels a reservation, the applicant must inform the Grant County Fire District No. 3 Administration as quickly as possible. Repeated cancellations or failure to notify may result in loss of facility privileges.

VI. Refunds

When fees are paid for facility use, refunds for cancellations may be issued when requested by the canceling organization or individual.

VII. Users Obligation

A. Ensure that all members of the group follow the facility using rules, restrictions and obligations.

B. Ensure that the facility is neat and clean when use is finished, ensure all garbage is disposed of off premises.

C. Ensure all property and equipment is returned to its original position.

D. The user assumes all responsibility for damaged or lost property and equipment.

E. The user will be liable and billed for any damage to Grant County Fire District No. 3 property, which occurs accidentally or intentionally.

F. Liability insurance will be required for use of the Training Center. See User Agreement for further details.

G. Ensure no use of any tobacco products, alcohol, marijuana or any illegal drugs.

*** Note: Subject to modification as deemed necessary at the discretion of the District Fire Chief, who retains the authority to make changes based on evolving circumstances, operational requirements, or other relevant considerations.