Grant County Fire Protection District 3

POLICY AND PROCEDURE

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1. NUMBER: 1.2.04

2. SUBJECT: ***Authority of the Chairman of the Board***

3. POLICY: The Chairman of the Board of Commissioners shall be vested with certain duties, responsibilities and authority as outlined in R.C.W. 52.18.080, R.C.W. 52.14.090 and R.C.W. 42.30.080.

4. SCOPE: This Policy and Procedure is applicable to the Board of Commissioners of Grant County Fire District 3.

5. RESPONSIBILITIES:

   A. The Board of Commissioners shall be responsible for the enforcement of this Policy and Procedure.

6. PROCEDURE:

   The Chairman of the Board of Commissioners shall:

   A. Conduct the meetings of the Board and see to it that they proceed in an orderly fashion.

   B. Have the authority and responsibility to vote on all matters coming before the Board.

   C. Have the authority to act on behalf of the Board between meetings of the Board within the following guidelines:

      1. The Chair shall perform such functions and hold such authority in the management of the affairs of the District as may be necessary to handle matters requiring immediate decision that should not be deferred until the next meeting of the Board, but are not of sufficient importance in the judgement of the Chairman to call a special meeting of the Board.
      2. The Chair shall not have the authority to appoint or remove any officer or other personnel of the District; to sell, lease, exchange or mortgage the assets of the District; or to amend, alter or repeal any resolution, policy or other action of the Board of Commissioners, unless specifically authorized by the Board.

   D. Not have the authority to "veto" the action of a majority of the Board by refusing to recognize a motion or second or by refusing to call for a vote on any issue.

E. Be empowered to sign on behalf of the District in those situations authorized by the Board of Commissioners.

F. Be authorized to call special meetings of the Board of Commissioners in accordance with R.C.W. 52.14.090 and 42.30.080.