GRANT COUNTY FIRE DISTRICT #3

1201 Central Avenue S • P.O. Box 565 • Quincy, WA 98848
P: (509)787-2713 | www.gcfd3.net
Commissioners: Keven Child, Carl Yeates, Randy Zolman
District Secretary: April Stucky

Regular Commissioner Meeting

Wednesday
January 14, 2026
9:30 AM

CALL TO ORDER and PLEDGE OF ALLEGIANCE

The Grant County Fire District #3 Commissioners met on January 14, 2026, at 9:30 a.m. at the Main Station. Commissioner Child called the meeting to order and lead the Pledge of Allegiance. Attendees include Commissioners Child, Yeates, Zolman, Chief Durfee, District Secretary Stucky, FF Massey, Residents C. Hildebrand, D. Marshall, Part-Time Chief's Asst. Weber.

2026 ELECTION FOR BOARD POSITIONS

Commissioner Yeates nominated Commissioner Zolman for the position of Chairman, the motion was made and seconded (CY/KC, unanimously approved). Commissioner Zolman was voted in as Chairman. The nomination of Randy Zolman was successfully approved.

Commissioner Zolman nominated Commissioner Child for the position of Vice Chairman, the motion was made and seconded (ZR/CY, unanimously approved). Commissioner Child was voted in as Vice Chairman. The nomination of Keven Child Vice Chairman was successfully approved.

Commissioner Zolman nominated Commissioner Yeates for the position on Board of Volunteers Trustee, the motion was made and seconded (RZ/KC, unanimously approved). Commissioner Yeates was voted as Board of Volunteers Trustee. The nomination of Commissioner Yeates as Board of Volunteers Trustee was successfully approved.

The appointments will commence on January 15, 2026.

PRESENTATIONS/AUDIENCE

No presentations or audience comments.

APPROVAL OF AGENDA/CONSENT AGENDA ITEMS

The agenda and consent agenda items for the commissioner meeting on January 14, 2026, were presented to the Board. With no additional discussions, changes, or corrections from the Board, a motion was made and seconded (CY/RZ, unanimously approved) to approve both the agenda and consent agenda. The motion carried to approve both the agenda and the consent agenda.

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AGENDA ITEMS

CHIEF'S REPORT:

Chief's Monthly Overview: Chief Durfee shared the following update:

- General Overview: Staff have transitioned from 2025 to 2026 with their planning and goals.
- Community Engagement and Representations: We participated in the Santa parade and annual volunteer food drive in December.
- Administrative: Chief Durfee discussed with the Board annexation and researching the pros and cons. The Board agreed that we should move forward with gathering the needed information.
- Training: The Columbia River Fire Academy has successfully concluded its program and is now in the process of organizing a graduation ceremony for the cadets. We completed our 2025 Officer retreat in December.
- Prevention: Asst. Chief Horst was able to meet the 2025 inspection goals and plan reviews.
- Apparatus update:
    - DNR Truck FEPP Build (923 A2) is at the fabricators and will be heading to paint in the next couple of months.
    - Two Wildland Tenders (7-ton/Osh Kosh): We are ready to go out for bid on the work needed to complete this build as our attorney has finalized the process. The bids will be opened on Feb. 2, 2026, at 1201 Central Ave S, Quincy WA 98848 at 10:00 a.m.
    - DNR has awarded a Type 5 Engine to the District. This engine will be owned by the District.

City of Quincy Report:

Chief Durfee shared updates on several key topics listed in his report. See the attached report.

Personnel: Chief Durfee shared the following update:

Staff:

Chief Durfee informed the Board that Part-Time Mechanic J. Stucky has transitioned to working as needed.

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New Volunteers presented to the Board:

- Daniel Garland: Resident
- Amjad Osman: Resident
- Jadon Feurtado: Resident

Chief Durfee presented a list of new volunteers to the Board. With no additional discussions, changes, or corrections from the Board, a motion was made and seconded (RZ/CY, unanimously approved), to accept the volunteer applicants pending physical and standard background check. The motion carried to accept the volunteer and/or resident applicants pending physical and standard background check.

DISTRICT SECRETARY/HR/FINANCIAL REPORTS:

Voucher/Payroll Approval:

Vouchers have been audited and certified by the Auditing Officer as mandated by RCW 42.24.080, along with expense reimbursement claims certified in accordance with RCW 42.24.090. These have been documented on a list that is accessible to the Board.

Vouchers:

- EMS: 260101 - 001 – 019: $ 63,445.38
- FIRE: 260102 - 001 – 036: $ 51,572.96
- EMS: 260103 - 001 – 002: $ 1,643.08

Payroll Dates:

- December 12, 2025
- December 26, 2025
- January 9, 2026

District Secretary Stucky presented the vouchers and payroll to the Board. With no additional discussions, changes, or corrections from the Board, a motion was made and seconded (RZ/CY unanimously approved), to approve the presented vouchers and payroll. The motion was carried to approve the presented vouchers and payroll.

The monthly checks were cross-checked with the submitted cover sheet, and vendor names/amounts were confirmed by Department Secretary Yelena Volkov.

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Financial Statement Report: (Nov.)

District Secretary Stucky received and reviewed the financial statements for Nov. The review confirmed that all accounts and funds are balanced, with no discrepancies identified. All submitted documentation met the required reporting standards and was provided on time. The reconciliation process verified the accuracy and integrity of the district's financial records, with no errors, omissions, or irregularities noted.

The district's financial position for Nov. is accurate and stable, and no further action is required regarding the financial statements for this period.

2024 FY Financial Audit:

District Secretary Stucky informed the Board that the 2024 FY financial Audit is under final review and will be completed this month.

UNFINISHED BUSINESS:

Strategic Plan:

Chief Durfee informed the Board that Phase 2 has started. Phase 2 consists of environmental scans, including both internal and external surveys. We have completed the staff surveys and will be proceeding with the volunteer and community surveys in the next few weeks.

EMS Plan:

Chief Durfee informed the Board that we are working on setting up a meeting with Rinita Cook Executive Director of North Central and East Region EMS & Trauma Care Council to help navigate the process for our EMS services changes.

NEW BUSINESS:

Resolution 26-01-01: Policy and Procedure changes:

District Secretary Stucky introduced Resolution 26-01-01, regarding changes to the Policy and Procedure manual; please refer to the meeting packet for details. With no additional questions, comments, or discussions from the Board, a motion was made and seconded (RZ/CY, unanimously approved), to adopt Resolution 26-01-01. The motion carried, and the changes to the Policy and Procedure manual were officially adopted.

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Policy Review

Chief Durfee notified the Board that he and District Secretary Stucky will be examining the Policies and Procedures to update them, ensuring compliance with the recent contract changes.

Change of Regular Commissioner Meeting Date for February:

Chief Durfee requested a change of date for the February Commissioner meeting. He requested a change from February 11, 2026, to February 18, 2026. With no additional questions, comments, or discussions from the Board, a motion was made and seconded (RZ/CY, unanimously approved), to change the February Regular Commissioner Meeting date.

Purchase of Apparatus:

Chief Durfee presented an update to the Board concerning the acquisition of an engine through the Sourcewell cooperative purchasing process. Chief Durfee presented a bid proposal of $1,584,663.00 excluding sales tax, licensing fees and discounts; the proposal is for two International Pumpers MR896. Chief Durfee proposed that the District acquire two engines. Chief Durfee also presented to the Board payment options; purchase, lease or a combination; he noted his intention is to work with the manufacturer to create the most economic plan for the District. The Board discussed the different options. A motion was made and seconded (RZ/CY, unanimously approved), to authorize Chief Durfee to proceed with the acquisition of two new engines through the Sourcewell cooperative purchasing process pending legal review. Additionally, Chief Durfee is authorized to sign any necessary documents to collaborate with the manufacturer regarding the required contracts.

EXECUTIVE SESSION:

Purpose: Assess applicant qualifications or review employee performance in accordance with RCW 42.30.110(1)(G).
Time: 10:15 start time for 30 minutes (ending at 10:45 a.m.).
Participants: Chairman Child, Commissioners Yeates, Commissioner Zolman, Chief Durfee and Dist. Secretary Stucky.

Chairman Child called the meeting to order, resuming in open session at 10:45 a.m.

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ADJOURNMENT

The next Regular Commissioner meeting is scheduled for:

- Date: Feb. 18, 2026
- Time: 9:30 a.m.
- Location: Main Station, 1201 Central Ave. S, Quincy, WA 98848

With no additional business to discuss, a motion was made and seconded (RZ/CY, unanimously approved), to adjourn the meeting. Motion carried to adjourn the meeting at 10:10 a.m.

By Chairman: _____

By Secretary: _____