Grant County Fire Protection District 3

POLICY AND PROCEDURE

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1. NUMBER: 6.2.06

2. SUBJECT: ***Contracting for Services***

3. POLICY: Periodically the District may request from an employee or external parties services not associated with fire protection or any other service of the District. This Policy and Procedure is established to define that process.

4. SCOPE: This Policy and Procedure is applicable when it is deemed necessary to hire contracted services.

5. RESPONSIBILITIES:

   A. The District Fire Chief or designee shall be responsible for enforcing the provisions of this Policy and Procedure.

6. PROCEDURE:

   A. At times it is in the best interests of the District to contract with such individual or company because of the quality of the services provided, lower cost to the District, and/or familiarity of the contractor with District needs.

   B. All contracts for service events will undergo review by the District's legal counsel. Subsequently, they will adhere to the recommendations provided and comply with all regulatory obligations.