

## **How to Set Up a IFSTA / RESOURCE ONE Account**

This guide explains how to create a new IFSTA / Resource One account and access the online FF1 / HMA / HMO courses.

### **Step 1 – Create an IFSTA (Resource One) account.**

1. Go to the IFSTA Resource One webpage: <https://auth.ifsta.org/login>
2. Click “Need to create an account?” Follow the instructions to create an account.

### **Step 2 – Notify the Training Officer of your email address.**

1. Notify the training officer of the email address used to create your account. The training officer will enroll you in the required courses using your email address.
2. Verify you have been enrolled in the courses with the training officer before you can proceed any further.

### **Step 3 – Log into IFSTA Resource One**

1. Go to IFSTA Resource One and log in. (If you DO NOT see Resource One on the page, you are on the wrong IFSTA page.
2. Once signed in, click on the “RESOURCE ONE” Tab at the top left of the page.
3. Select the “MY COURSE” at the top right of the page.
4. This should bring up your dashboard.
5. Select the course, “Grant County Fire District 3 – Essentials of Fire Fighting”.
6. Select the course, “Grant County Fire District 3 – HMA/HMO”.

### **Step 4 – Navigate the Courses**

1. Navigate the courses and complete the assigned chapters.

### **Summary**

1. Register for IFSTA Resource One.
2. Training Officer will then enroll you into the courses.
3. Log in and accept the courses assigned.
4. Complete the assigned chapters.
5. Notify training officer as chapters are completed.