Grant County Fire Protection District 3

POLICY AND PROCEDURE

TACTICAL ACTION GUIDELINES

1. NUMBER: 9.2.1

2. SUBJECT: ***Training Policy***

3. POLICY: Grant County Fire District 3 seeks, within the limits of available resources, to offer training to increase its personnel's skills, knowledge and abilities directly related to District operations, to obtain or maintain required licenses and certifications, and to develop human resources. Opportunities may include, but are not limited to on-the-job training, in-house workshops, and seminars sponsored by other agencies or organizations.

4. SCOPE: This Policy and Procedure applies to all personnel of the District.

5. RESPONSIBILITIES:

   A. The District Fire Chief shall be responsible to assure that all personnel follow this policy.

6. PROCEDURE:

   A. Personnel should receive a minimum of four (4) hours of fire training per month. Two (2) hours of which must be regularly scheduled district training.

   B. The training records shall be reviewed every three (3) months. Any person with less than six (6) drills in that time shall receive a letter indicating the required attendance and show that persons attendance for that quarter. Any volunteer receiving a letter for not meeting the required attendance will be put on probation for the following quarter. If the volunteer falls below the minimum for two consecutive quarters they will be submitted to the Board of Commissioners for termination.

   C. All new firefighters must successfully complete the Firefighting Fundamentals training program currently in effect.

   D. All New Firefighters with prior experience may be exempt from Fundamentals requirements if documentation can be provided.

   E. Personnel may be excused from normal district training if attending pre-approved training.

F. Any volunteer receiving a termination letter shall wait 6 months before re-applying with Grant County Fire District 3 and shall be required to attend Firefighting Fundamentals.