Grant County Fire Protection District 3

POLICY AND PROCEDURE

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1. NUMBER: 4.3.06

2. SUBJECT: ***Smoking and Vaping Policy***

3. POLICY: For health and safety considerations, the District prohibits smoking and vaping by its personnel in District facilities and equipment as described in this policy and procedure. This includes District-owned buildings, vehicles, and offices or other facilities rented or leased by the District and individual employee offices. This Policy and Procedure is established to define that process.

4. SCOPE: This Policy and Procedure is applicable to all personnel of Grant County Fire District 3.

5. RESPONSIBILITIES:

   A. The District Fire Chief, designee and officers are responsible for ensuring that this Policy and Procedure is adhered to.

   B. All personnel are responsible for complying with this Policy and Procedure.

6. PROCEDURE:

   A. Smoking and vaping and the consumption of tobacco products are prohibited as follows:

      1. Smoking and vaping will not be allowed in any classroom, meeting room, kitchen, lounge, restroom, office, dormitory, lobby, waiting room or storage facility used by the District.
      2. There will be no smoking and vaping during any drill, training or practice session inside of a building.
      3. There will be no smoking and vaping in any District apparatus at any time.
      4. There will be no smoking and vaping during fire suppression except in staging areas, fire camps, (outside) or when resting in a manpower pool.
      5. There will be no smoking and vaping in public when representing the Fire District in uniform or turnouts at any public event. If smoking and vaping must be done at those events, it will be done in areas away from the general public access.

   B. Smoking and vaping will be allowed:

      1. Outside of the buildings only in a designated area approved by the District Fire Chief.
      2. During breaks in approved areas during drills, training or practice sessions.