GRANT COUNTY FIRE DISTRICT #3

1201 Central Avenue S • P.O. Box 565 • Quincy, WA 98848
P: (509)787-2713 | www.gcfd3.net
Commissioners: Keven Child, Carl Yeates, Randy Zolman
District Secretary: April Stucky

Regular Commissioner Meeting
Wednesday
September 9, 2026
9:30 AM

CALL TO ORDER and PLEDGE OF ALLEGIANCE

The Grant County Fire District #3 Commissioners met on September 9, 2026, at 9:30 a.m. at the Main Station. Commissioner Zolman called the meeting to order and lead the Pledge of Allegiance. Attendees include Commissioners Child, Yeates, Zolman, Chief Durfee, District Secretary Stucky, and Part-Time Chief's Asst. Weber.

PRESENTATIONS/AUDIENCE

No audience presentations.

APPROVAL OF AGENDA/CONSENT AGENDA ITEMS

The agenda and consent agenda items for the commissioner meeting on September 9, 2026, were presented to the Board. With no additional discussions, changes, or corrections from the Board, a motion was made and seconded (CY/KC, unanimously approved) to approve both the agenda and consent agenda. The motion carried to approve both the agenda and the consent agenda.

AGENDA ITEMS

CHIEF'S REPORT:

Chief's Monthly Overview: Chief Durfee shared the following update:

General Overview: Significant wildfire and state mobilization activity occurred throughout the region. A District crew was deployed on a mobilization assignment for nearly 30 days. The District experienced no major local incidents during this period.

Prevention: District personnel participated in first-day-of-school events. FCAD activities will take place in September, and the District's open house is scheduled for October 6 and 7, 2026. Annual hydrant testing has also been completed.

Administrative: The final draft of the Strategic Plan was completed. Staff continue to work on the fiscal year 2027 budget and the Medic One Equipment Grant. The AFG grant is also being finalized for closeout.

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Training: Training activities focused on highway safety and vehicle extrication. The Columbia River Fire Academy started with 21 students representing three agencies. The EMT class will begin in September, with four District residents enrolled.

Apparatus: Apparatus 3135, the five-ton vehicle, has been placed in service. The seven-ton vehicles are currently being painted. The pre-build trip regarding the Pierce engines was successful.

City of Quincy Report:

Chief Durfee shared updates on key topics listed in his report. See the attached report.

Personnel: Chief Durfee shared the following update:

Staff:

Chief Durfee informed the Board of the LEAD Summit training scheduled for November 4 and 5, 2026.
Chief Durfee also discussed out-of-state travel to attend the Northwest Leadership Conference in Portland, Oregon, and requested authorization for two District members to attend. The Board authorized the travel.

DISTRICT SECRETARY/HR/FINANCIAL REPORTS:

Voucher/Payroll Approval:

Vouchers have been audited and certified by the Auditing Officer as mandated by RCW 42.24.080, along with expense reimbursement claims certified in accordance with RCW 42.24.090. These have been documented on a list that is accessible to the Board.

Vouchers:

- EMS: 260901 - 001 – 013: $ 25,393.73
- FIRE: 260902 - 001 – 036: $ 158,358.41

Payroll Dates:

- August 21, 2026
- September 4, 2026

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District Secretary Stucky presented the vouchers and payroll to the Board. With no additional discussions, changes, or corrections from the Board, a motion was made and seconded (KC/CY, unanimously approved), to approve the presented vouchers and payroll. The motion was carried to approve the presented vouchers and payroll.

The monthly checks were cross-checked with the submitted cover sheet, and vendor names/amounts were confirmed by Administrative Assistant Yelena Volkov.

Financial Statement Report: (July)

District Secretary Stucky received and reviewed the financial statements for July. The review confirmed that all accounts and funds are balanced. All submitted documentation met the required reporting standards and was provided on time. The reconciliation process verified the accuracy and integrity of the district's financial records, with no errors, omissions, or irregularities noted.

The district's financial position for July is accurate and stable, and no further action is required regarding the financial statements for this period.

UNFINISHED BUSINESS:

Strategic Plan:

Chief Durfee presented the final draft of the Strategic Plan for 2027-2031, for the Board's review and explained the work plan process. The Board discussed the Strategic Plan, and the proposed work plan process a motion was made and seconded (KC/CY, unanimously approved), to adopt the Strategic plan for 2027–2031 as presented.

NEW BUSINESS:

Resolution 26-09-01: Change of Meeting Date for November:

District Secretary Stucky introduced Resolution 26-09-01, regarding the rescheduling of the regular November 11, 2026, meeting to November 3, 2026, due to the Veterans Day holiday. With no additional questions, comments, or discussion from the Board, a motion was made and seconded (KC/CY, unanimously approved), to adopt Resolution 26-09-01. The motion carried, and the November meeting was officially rescheduled for November 3, 2026.

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Set the date and time for the Public Hearing for FY 2027:

District Secretary Stucky presented the public hearing notice for publication and requested that the public hearing be scheduled for November 3, 2026, at 9:30 a.m. With no additional questions, comments, or discussion from the Board, a motion was made and seconded (RZ/CY, unanimously approved), to authorize publication of the notice and set the public hearing for November 3, 2026, at 9:30 a.m. The motion carried to set the public hearing.

Facility Upgrades:

- Chief Durfee presented the need and estimated cost for replacing the carpet at Station 31. The Board discussed the need for improvements, a motion was made and seconded (KC/CY, unanimously approved) to authorize the recarpeting of Station 31 at the cost not to exceed $80,000.00. The motion carried to have the facility upgrades completed.
- Chief Durfee presented a letter from McKay Home and Building Design regarding the Station 35 facility upgrade and asphalt project. The Board reviewed and discussed the information presented in the letter.

Equipment Purchase:

Chief Durfee presented a quote for a refurbished LIFEPAK 35 that would meet the requirements of the $10,000 Medic One Equipment Grant. The Board also discussed purchasing refurbished LIFEPAK 15s as a lower-cost option, a motion was made and seconded (CY/KC, unanimously approved) to authorize the purchase of the equipment needed for the Medic One Equipment grant, at a cost not to exceed $54,000.00 plus applicable tax, and allow Chief Durfee to select the equipment determined to be in the best interest of the District. The motion carried to purchase the equipment needed for the Medic One Equipment Grant.

Preliminary Budget for FY 2027:

The preliminary budget for fiscal year 2027 was presented to the Board for review. The proposed changes included adding updated property tax revenue and removing grant revenue, as reflected in the supporting documents.

EXECUTIVE SESSION:

No executive session was called.

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ADJOURNMENT

The next Regular Commissioner meeting is scheduled for:

- Date: October 14, 2026
- Time: 9:30 a.m.
- Location: Main Station, 1201 Central Ave. S, Quincy, WA 98848,

With no additional business to discuss, a motion was made and seconded (CY/KC, unanimously approved), to adjourn the meeting. Motion carried to adjourn the meeting at 10:18 a.m.

By Chairman: _____

By Secretary: _____