



GRANT COUNTY FIRE DISTRICT #3

1201 CENTRAL AVENUE S • P.O. BOX 565 • QUINCY, WA 98848

P: (509)787-2713 | WWW.GCFD3.NET

COMMISSIONERS: KEVEN CHILD, CARL YEATES, RANDY ZOLMAN

DISTRICT SECRETARY: APRIL STUCKY

Regular Commissioner Meeting

Wednesday

July 8, 2026

9:30 AM

CALL TO ORDER and PLEDGE OF ALLEGIANCE

The Grant County Fire District #3 Commissioners met on July 8, 2026, at 9:30 a.m. at the Main Station. Commissioner Zolman called the meeting to order and lead the Pledge of Allegiance. Attendees include Commissioners Child, Yeates, Zolman, Chief Durfee, District Secretary Stucky, Part-Time Chief's Asst. Weber, City of Quincy Representative: Jim Kling.

PRESENTATIONS/AUDIENCE

No audience presentations.

APPROVAL OF AGENDA/CONSENT AGENDA ITEMS

The agenda and consent agenda items for the commissioner meeting on July 8, 2026, were presented to the Board. With no additional discussions, changes, or corrections from the Board, a motion was made and seconded (CY/KC, unanimously approved) to approve both the agenda and consent agenda. The motion carried to approve both the agenda and the consent agenda.

AGENDA ITEMS

CHIEF'S REPORT:

Chief's Monthly Overview: Chief Durfee shared the following update:

- General Overview: Chief Durfee recognized and thanked the staff and volunteers for their outstanding commitment and dedication during the Fourth of July holiday. The District responded to more than 40 incidents over the holiday weekend, and their professionalism and teamwork ensured a successful response.
- Prevention: The District has participated in several community outreach efforts, including meetings with local HOAs, school events, and Business After Hours networking events. Chief Durfee also reported on a productive meeting with Wenatchee Fire, where the agencies collaborated to develop a pre-incident plan for the Crescent Bar area to enhance emergency response coordination.
- Administrative: Chief Durfee reported that the District has submitted two Assistance to Firefighters Grant (AFG) applications—one for replacement fire hose and one for staffing. He also presented updates to the Incident Readiness and Response section of the District's Policies and Procedures Manual for the Board's review (see attached).



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- Training: Boat operations training has been completed, and the District's new rescue boat has been placed into service.
- Apparatus: Chief Durfee updated the Board on the upcoming pre-construction conference at Pierce Manufacturing, scheduled for the week of August 11–15, 2026, for the District's two new fire engines. Due to this travel, Chief Durfee requested permission to attend the August Board of Commissioners meeting remotely via Zoom.

City of Quincy Report:

Chief Durfee shared updates on key topics listed in his report. See the attached report.

Personnel: Chief Durfee shared the following update:

Staff:

Chief Durfee updated the Board on the completion of the Acting Officer and Provisional Firefighter selection processes. Acting Officer positions were offered to Jordan Cox, Ross Massey, and Dylan Anderson. Provisional Firefighter positions were offered to Resident Firefighters Lucas Aiken, Cole Hildebrand, and Ethan Christensen. All selected candidates accepted their positions and began their assignments on June 28, 2026.

New Volunteers presented to the Board:

- Residents: Lacey Burton, Madden Ruiz, Bode Stermetz
- Volunteers: Carlos Reyes

Chief Durfee presented new volunteer applicant(s) to the Board. With no additional discussions, changes, or corrections from the Board, a motion was made and seconded (KC/CY, unanimously approved), to accept the volunteer applicant(s) pending staff approval, physical and standard background checks. The motion carried to accept the volunteer applicant(s) pending staff approval, physical and standard background check.

DISTRICT SECRETARY/HR/FINANCIAL REPORTS:

Voucher/Payroll Approval:

Vouchers have been audited and certified by the Auditing Officer as mandated by RCW 42.24.080, along with expense reimbursement claims certified in accordance with RCW 42.24.090. These have been documented on a list that is accessible to the Board.



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Vouchers:

- EMS: 260701 - 001 – 014: \$ 25,327.64
- FIRE: 260702 - 001 – 042: \$ 116,904.34

Payroll Dates:

- June 26, 2026
- July 10, 2026

District Secretary Stucky presented the vouchers and payroll to the Board. With no additional discussions, changes, or corrections from the Board, a motion was made and seconded (CY/KC, unanimously approved), to approve the presented vouchers and payroll. The motion was carried to approve the presented vouchers and payroll.

The monthly checks were cross-checked with the submitted cover sheet, and vendor names/amounts were confirmed by Administrative Assistant Yelena Volkov.

Financial Statement Report: (May)

District Secretary Stucky received and reviewed the financial statements for May. The review confirmed that all accounts and funds are balanced. All submitted documentation met the required reporting standards and was provided on time. The reconciliation process verified the accuracy and integrity of the district's financial records, with no errors, omissions, or irregularities noted.

The district's financial position for May is accurate and stable, and no further action is required regarding the financial statements for this period.

UNFINISHED BUSINESS:

Strategic Plan:

Chief Durfee informed the Board that staff is planning a Strategic Plan workshop on July 29, 2026, to review priorities and begin developing the draft 2026–2031 Strategic Plan. The draft plan is anticipated to be presented to the Board for review in September.



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NEW BUSINESS:

Resolution 26-07-01: Policy and Procedure changes:

District Secretary Stucky introduced Resolution 26-07-01, regarding changes to the Policy and Procedure manual; please refer to the meeting packet for details. With no additional questions, comments, or discussions from the Board, a motion was made and seconded (KC/CY, unanimously approved), to adopt Resolution 26-07-01. The motion carried, and the changes to the Policy and Procedure manual were officially adopted.

Resolution 26-07-02: Surplus Property:

Chief Durfee introduced Resolution 26-07-02 regarding Surplus Property; please refer to the meeting packet for details. With no additional questions, comments, or discussions from the Board, a motion was made and seconded (KC/CY, unanimously approved), to adopt Resolution 26-07-02 to surplus District property.

EXECUTIVE SESSION:

No executive session was called.

ADJOURNMENT

The next Regular Commissioner meeting is scheduled for:

- Date: August 12, 2026
- Time: 9:30 a.m.
- Location: Main Station, 1201 Central Ave. S, Quincy, WA 98848,

With no additional business to discuss, a motion was made and seconded (CY/KC, unanimously approved), to adjourn the meeting. Motion carried to adjourn the meeting at 9:58 a.m.

By Chairman: 

By Secretary: 