Grant County Fire Protection District 3

POLICY AND PROCEDURE

---

1. NUMBER: 1.2.05

2. SUBJECT: ***Election of Chairman and Vice-Chairman of Board of Commissioners***

3. POLICY: The Chairman and Vice-Chairman of the Board of Commissioners shall be elected by a majority vote of the Board. This Policy and Procedure is established to define that process.

4. SCOPE: This Policy and Procedure is applicable to the Board of Commissioners of Grant County Fire District 3.

5. RESPONSIBILITIES:

   A. It shall be the responsibility of all elected Board of Commissioners to enforce this policy.

6. PROCEDURE:

   A. The first agenda action item in the January meeting shall be the election of the Chairman and Vice-Chairman for a one-year term.

   B. If a majority vote is not cast for a particular position, a second vote shall be taken. If a majority vote is still not cast:

      1. If the position is for Vice-Chairman, the Chairman shall appoint a Vice-Chairman from within the Board.
      2. If the position is for Chairman, a temporary Chairman for this meeting shall be appointed. This temporary Chairman shall be the Commissioner having served the longest on the Board. The election of Chairman shall be conducted at the next regular or special meeting of the Board. If a majority still cannot be reached, the Commissioner that has served the longest on the Board of Commissioners for this Fire District shall be appointed Chairman.