



GRANT COUNTY FIRE DISTRICT #3

1201 CENTRAL AVENUE S • P.O. BOX 565 • QUINCY, WA 98848

P: (509)787-2713 | WWW.GCFD3.NET

COMMISSIONERS: KEVEN CHILD, CARL YEATES, RANDY ZOLMAN

DISTRICT SECRETARY: APRIL STUCKY

Regular Commissioner Meeting

Wednesday

August 12, 2026

9:30 AM

CALL TO ORDER and PLEDGE OF ALLEGIANCE

The Grant County Fire District #3 Commissioners met on August 12, 2026, at 9:30 a.m. at the Main Station. Commissioner Zolman called the meeting to order and lead the Pledge of Allegiance. Attendees include Commissioners Child, Yeates, Zolman, District Secretary Stucky, Asst. Chief Horst, Part-Time Chief's Asst. Weber, City of Quincy Representative: Jim Kling, Brent Dowlen; Welcome to Quincy WA, FF Massey, Resident Firefighters; Burton and Fisher

PRESENTATIONS/AUDIENCE

No audience presentations.

APPROVAL OF AGENDA/CONSENT AGENDA ITEMS

The agenda and consent agenda items for the commissioner meeting on August 12, 2026, were presented to the Board. With no additional discussions, changes, or corrections from the Board, a motion was made and seconded (CY/KC, unanimously approved) to approve both the agenda and consent agenda. The motion carried to approve both the agenda and the consent agenda.

AGENDA ITEMS

CHIEF'S REPORT:

Chief's Monthly Overview: Chief Durfee submitted a written report as he was unable to attend the meeting due to travel to Hughes for the pre-inspection of the two tender apparatus currently under construction.

City of Quincy Report:

Chief Durfee shared updates on key topics listed in his report. See the attached report. City Representative Kling informed the Board that the City of Quincy has hired Dr. Harris as the new City Administrator.

Personnel: Chief Durfee shared the following update:



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New Volunteers presented to the Board:

- Volunteers: Bella Wood

Dist. Secretary Stucky presented new volunteer applicant(s) to the Board on behalf of Chief Durfee. With no additional discussions, changes, or corrections from the Board, a motion was made and seconded (KC/CY, unanimously approved), to accept the volunteer applicant(s) pending staff approval, physical and standard background checks. The motion carried to accept the volunteer applicant(s) pending staff approval, physical and standard background check.

DISTRICT SECRETARY/HR/FINANCIAL REPORTS:

Voucher/Payroll Approval:

Vouchers have been audited and certified by the Auditing Officer as mandated by RCW 42.24.080, along with expense reimbursement claims certified in accordance with RCW 42.24.090. These have been documented on a list that is accessible to the Board.

Vouchers:

- EMS: 260801 - 001 – 015: \$ 30,045.93
- FIRE: 260802 - 001 – 047: \$ 126,195.01
- FIRE: 260803 – 001 - 002: \$ 69,696.13

Payroll Dates:

- June 26, 2026
- July 10, 2026

District Secretary Stucky presented the vouchers and payroll to the Board. With no additional discussions, changes, or corrections from the Board, a motion was made and seconded (KC/CY, unanimously approved), to approve the presented vouchers and payroll. The motion was carried to approve the presented vouchers and payroll.

The monthly checks were cross-checked with the submitted cover sheet, and vendor names/amounts were confirmed by Administrative Assistant Yelena Volkov.

Financial Statement Report: (June)

District Secretary Stucky received and reviewed the financial statements for June. The review confirmed that all accounts and funds are balanced. All submitted documentation met the



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required reporting standards and was provided on time. The reconciliation process verified the accuracy and integrity of the district's financial records, with no errors, omissions, or irregularities noted.

The district's financial position for **June** is accurate and stable, and no further action is required regarding the financial statements for this period.

UNFINISHED BUSINESS:

Strategic Plan:

Chairman Zolman shared an update from Chief Durfee, who asked that the Board be informed that staff has completed its review of the strategic plan. The document is currently being finalized and remains on track to be presented to the Board for review and adoption at the September meeting. A draft will be distributed to the Board prior to the meeting to allow Board members time for review.

NEW BUSINESS:

Resolution 26-08-01: Policy and Procedure changes:

District Secretary Stucky introduced Resolution 26-08-01, regarding changes to the Policy and Procedure manual; please refer to the meeting packet for details. With no additional questions, comments, or discussions from the Board, a motion was made and seconded (CY/KC, unanimously approved), to adopt Resolution 26-08-01. The motion carried, and the changes to the Policy and Procedure manual were officially adopted.

Resolution 26-08-02: Transfer from General Fund to Reserve Fund:

District Secretary Stucky introduced Resolution 26-08-02 with regards to transferring funds from the General Fund to the Reserve Fund. With no additional questions, comments, or discussions from the Board, a motion was made and seconded (CY/KC, unanimously approved), to adopt Resolution 26-08-02. The motion carried, and the transfer will be completed in August.

Emergency Purchase of HVAC Unit:

Chief Durfee asked Chairman Zolman to inform the Board of the need for an emergency purchase of a new HVAC system. The existing unit, which has been in service since the station was constructed more than 20 years ago, failed this summer. The unit provides heating and air conditioning to the resident living quarters. Due to the unexpected failure and the need to maintain a safe and habitable environment for resident personnel, emergency replacement



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was necessary. The Board agreed with Chief Durfee's recommendation and supported the emergency purchase of a new HVAC system.

EXECUTIVE SESSION:

No executive session was called.

ADJOURNMENT

The next Regular Commissioner meeting is scheduled for:

- Date: Sept. 9, 2026
- Time: 9:30 a.m.
- Location: Main Station, 1201 Central Ave. S, Quincy, WA 98848,

With no additional business to discuss, a motion was made and seconded (KC/CY, unanimously approved), to adjourn the meeting. Motion carried to adjourn the meeting at 9:50 a.m.

By Chairman: 

By Secretary: 