



GRANT COUNTY FIRE DISTRICT #3

1201 CENTRAL AVENUE S • P.O. BOX 565 • QUINCY, WA 98848

P: (509)787-2713 | WWW.GCFD3.NET

COMMISSIONERS: KEVEN CHILD, CARL YEATES, RANDY ZOLMAN

DISTRICT SECRETARY: APRIL STUCKY

Regular Commissioner Meeting

Wednesday

April 8, 2026

9:30 AM

CALL TO ORDER and PLEDGE OF ALLEGIANCE

The Grant County Fire District #3 Commissioners met on April 8, 2026, at 9:30 a.m. at the Main Station. Commissioner Zolman called the meeting to order and lead the Pledge of Allegiance. Attendees include Commissioners Child, Yeates, Zolman, Chief Durfee, District Secretary Stucky, FF Massey, Residents: Anderson and Garland, Part-Time Chief's Asst. Weber Volunteer Katrina Spence. Public: Council Member Jim Kling representing the City of Quincy and Brent Dowlen with Welcome to Quincy WA.

PRESENTATIONS/AUDIENCE

Brent Dowlen with Welcome to Quincy WA podcast introduced himself and gave an overview of his website and podcast. Volunteer Katrina Spence invited the Board to the 2nd Annual Quincy Police vs. Grant County Fire Dist. #3 Vol/IAFF softball game on May 4, 2026.

APPROVAL OF AGENDA/CONSENT AGENDA ITEMS

The agenda and consent agenda items for the commissioner meeting on April 8, 2026, were presented to the Board. With no additional discussions, changes, or corrections from the Board, a motion was made and seconded (CY/KC, unanimously approved) to approve both the agenda and consent agenda. The motion carried to approve both the agenda and the consent agenda.

AGENDA ITEMS

CHIEF'S REPORT:

Chief's Monthly Overview: Chief Durfee shared the following update:

- General Overview: We are completing our spring projects and preparing for hose and hydrant testing. Chief Durfee provided a summary of several fire calls, recognizing the extensive work and training that had been undertaken. He emphasized the significance of these efforts and noted how successfully the fires were managed.
- Community Engagement and Representations: We have been participating in the City's Comprehensive plan updates. Chief Durfee informed the Board that we had participated in Career Day hosted by the Quincy School District. Staff also participated in the Drugs and Trends training hosted by Quincy Partnership for Youth.



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- Administrative: Staff met with WSRB and we are expecting our preliminary report in approximately 60 days.
- Training: Our focus has turned to wildland fire fighting as the season is starting. We have completed our classroom portion and will be completing field training and driving later in April.
- Apparatus update: The shop is working with MACC on upgrades to the communication system with new radios, pagers, and Starlink systems.

City of Quincy Report:

Chief Durfee shared updates on key topics listed in his report. See the attached report.

Personnel: Chief Durfee shared the following update:

Staff: Chief Durfee addressed the upcoming Pinning Ceremony for FF McCarty and proposed that a special meeting be scheduled for April 16, at 18:00. The Board requested a Special Meeting for the Pinning Ceremony.

New Volunteers presented to the Board:

- Hunter Meek, Resident

Chief Durfee presented a new volunteer to the Board. With no additional discussions, changes, or corrections from the Board, a motion was made and seconded (KC/CY, unanimously approved), to accept the volunteer applicant pending physical and standard background checks. The motion carried to accept the resident applicant pending physical and standard background check.

DISTRICT SECRETARY/HR/FINANCIAL REPORTS:

Voucher/Payroll Approval:

Vouchers have been audited and certified by the Auditing Officer as mandated by RCW 42.24.080, along with expense reimbursement claims certified in accordance with RCW 42.24.090. These have been documented on a list that is accessible to the Board.

Vouchers:

- EMS: 260401 - 001 – 015: \$ 82,624.63
- FIRE: 260402 - 001 – 045: \$ 839,368.18



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Payroll Dates:

- March 20, 2026
- April 3, 2026

District Secretary Stucky presented the vouchers and payroll to the Board. With no additional discussions, changes, or corrections from the Board, a motion was made and seconded (CY/KC, unanimously approved), to approve the presented vouchers and payroll. The motion was carried to approve the presented vouchers and payroll.

The monthly checks were cross-checked with the submitted cover sheet, and vendor names/amounts were confirmed by Administrative Assistant Yelena Volkov.

Financial Statement Report: (Feb.)

District Secretary Stucky received and reviewed the financial statements for Feb. The review confirmed that all accounts and funds are balanced, with no discrepancies identified. All submitted documentation met the required reporting standards and was provided on time. The reconciliation process verified the accuracy and integrity of the district's financial records, with no errors, omissions, or irregularities noted.

The district's financial position for Feb. is accurate and stable, and no further action is required regarding the financial statements for this period.

UNFINISHED BUSINESS:

Strategic Plan:

Chief Durfee reported to the Board that Phase 3 of the Strategic Plan is complete. Staff have scheduled Stage 4 planning sessions for the end of April, which will focus on goal setting.

EMS Plan:

Chief Durfee presented the flyer and announcement for the Firefighter/Paramedic position with a closing date of May 4, 2026, with anticipation for the new hires to start in the fall of 2026.

Apparatus:

Chief Durfee updated the Board on the current apparatus projects.

- 5-ton engine: No change
- 7-ton Oshkosh (2): At Randco and they are progressing on the project
- Type 5 DNR engine is in the shop



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NEW BUSINESS:

Resolution 26-04-01: Amend FY 2026 Budget:

District Secretary Stucky introduced Resolution 26-04-01, regarding changes to the FY 2026 Budget; please refer to the meeting packet for details. With no additional questions, comments, or discussions from the Board, a motion was made and seconded (KC/CY, unanimously approved), to adopt Resolution 26-04-01. The motion carried, and the changes presented to the FY 2026 Budget were officially adopted.

Resolution 26-04-02: Policy and Procedure changes:

District Secretary Stucky introduced Resolution 26-04-02, regarding changes to the Policy and Procedure manual; please refer to the meeting packet for details. With no additional questions, comments, or discussions from the Board, a motion was made and seconded (CY/KC, unanimously approved), to adopt Resolution 26-04-02. The motion carried, and the changes to the Policy and Procedure manual were officially adopted.

Columbia EMS Service Contract:

Chief Durfee presented the Columbia EMS Service Contract to the Board for final signatures.

North Central WA Mutual Aid Agreement:

Chief Durfee introduced an updated draft of the North Central WA Mutual Aid Agreement. The Board took the time to review the agreement. With no additional questions, comments, or discussions from the Board, a motion was made and seconded (KC/CY, unanimously approved), to authorize the Chairman and District Secretary to sign the Agreement once final paperwork as long as no major changes made is received. The motion carried

EXECUTIVE SESSION:

Chairman Zolman call an Executive Session.

Purpose: Assess applicant qualifications or review employee performance in accordance with RCW 42.30.110(1)(G).

Time: 9:50 a.m. start time for 5 minutes (ending at 9:55 a.m.).

Participants: Chairman Zolman, Commissioners Yeates and Commissioner Child.

Chairman Zolman called the meeting to order, resuming in open session at 9:55a.m.

No action taken



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ADJOURNMENT

The next Regular Commissioner meeting is scheduled for:

- Date: May 13, 2026
- Time: 9:30 a.m.
- Location: Main Station, 1201 Central Ave. S, Quincy, WA 98848

With no additional business to discuss, a motion was made and seconded (CY/KC, unanimously approved), to adjourn the meeting. Motion carried to adjourn the meeting at 10:00 a.m.

By Chairman:

A handwritten signature in blue ink, appearing to be 'K Child', written over a horizontal line.

By Secretary:

A handwritten signature in blue ink, appearing to be 'April Stucky', written over a horizontal line.