GRANT COUNTY FIRE DISTRICT #3

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COMMISSIONERS: KEVEN CHILD, CARL YEATES, RANDY ZOLMAN
DISTRICT SECRETARY: APRIL STUCKY

Regular Commissioner Meeting
Wednesday
October 14, 2026
9:30 AM

CALL TO ORDER and PLEDGE OF ALLEGIANCE

The Grant County Fire District #3 Commissioners met on October 14, 2026, at 9:30 a.m. at the Main Station. Commissioner Zolman called the meeting to order and lead the Pledge of Allegiance. Attendees include Commissioners Child, Yeates, Zolman, Chief Durfee, District Secretary Stucky, Part-Time Chief's Asst. Weber, City of Quincy Representative: Jim Kling, Brent Dowlen; Welcome to Quincy WA, Kat Spence and Doug Batey for the Volunteer Association.

PRESENTATIONS/AUDIENCE

Volunteer Association President Batey presented to the Board a request for an increase of payment to help cover their expense for providing additional support for events and station needs.

APPROVAL OF AGENDA/CONSENT AGENDA ITEMS

The agenda and consent agenda items for the commissioner meeting on October 14, 2026, were presented to the Board. With no additional discussions, changes, or corrections from the Board, a motion was made and seconded (CY/KC, unanimously approved) to approve both the agenda and consent agenda. The motion carried to approve both the agenda and the consent agenda.

AGENDA ITEMS

CHIEF'S REPORT:

Chief's Monthly Overview: Chief Durfee shared the following update:

- General Overview: Chief Durfee discussed the transition from summer operations into fall training and community events.
- Prevention: The District has participated in several community outreach efforts, including FCAD, 25th anniversary 9/11 remembrance ceremony, and the B street Block Party.
- Administration: Chief Durfee reported staff is working on reviewing current budget and year end needs and preparing for FY 2027 budget. Staff also worked hard at preparing for Fire Prevention week and Open Houses for stations 31 and 35 in October. Asst. Chief Horst has been increasing the number of inspections after an ESO reporting integration was completed. In September, Asst. Chief Horst completed 25 new inspections and 7 re-inspections.

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- Training: The Columbia River Fire Academy is underway, with 12 District members attending. EMT classes have also begun, with four District members participating. Our training focus has moved to vehicle extrication, structural hose deployment and attack packages.
- Apparatus: The rescue boat has been winterized, Chief Durfee expressed his gratitude to Grant County PUD for their cooperation in providing summer moorage. 3135 has been placed in service. Chief Durfee informed the Board the truck builds at Randco should be completed in January.

City of Quincy Report:

Chief Durfee shared updates on key topics listed in his report. See the attached report.

Personnel: Chief Durfee shared the following update:

New Volunteers presented to the Board:

- Volunteers: Joseph Knutson, Alma Harris

Chief Durfee presented new volunteer applicant(s) to the Board. With no additional discussions, changes, or corrections from the Board, a motion was made and seconded (CY/KC, unanimously approved), to accept the volunteer applicant(s) pending staff approval, physical and standard background checks. The motion carried to accept the volunteer applicant(s) pending staff approval, physical and standard background check.

DISTRICT SECRETARY/HR/FINANCIAL REPORTS:

Voucher/Payroll Approval:

Vouchers have been audited and certified by the Auditing Officer as mandated by RCW 42.24.080, along with expense reimbursement claims certified in accordance with RCW 42.24.090. These have been documented on a list that is accessible to the Board.

Vouchers:

- EMS: 261001 - 001 – 019: $ 78,891.53
- FIRE: 261002 - 001 – 048: $407,372.85

Payroll Dates:

- September 18, 2026
- October 2, 2026
- October 16, 2026

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District Secretary Stucky presented the vouchers and payroll to the Board. With no additional discussions, changes, or corrections from the Board, a motion was made and seconded (CY/KC, unanimously approved), to approve the presented vouchers and payroll. The motion was carried to approve the presented vouchers and payroll.

The monthly checks were cross-checked with the submitted cover sheet, and vendor names/amounts were confirmed by Administrative Assistant Yelena Volkov.

Financial Statement Report: (August)

District Secretary Stucky received and reviewed the financial statements for August. The review confirmed that all accounts and funds are balanced. All submitted documentation met the required reporting standards and was provided on time. The reconciliation process verified the accuracy and integrity of the district's financial records, with no errors, omissions, or irregularities noted.

The district's financial position for August is accurate and stable, and no further action is required regarding the financial statements for this period.

Public Hearing and Regular Meeting November:

District Secretary Stucky reminded the Board that the FY 2027 Budget Public Hearing is scheduled for November 3, 2026, at 9:30 a.m. She also reminded the Board that the November Regular Commissioner Meeting has been rescheduled to November 3, 2026, and will be held immediately following the Public Hearing.

UNFINISHED BUSINESS:

Preliminary Budget for FY 2027:

Chief Durfee presented a FY 2027 preliminary budget to the Board, see attached. The preliminary budget shows an estimated increase in revenue and adjustments for expenses. The final budget will be presented on November 3, 2026, at the public hearing and the Board of Commissioners regular meeting.

NEW BUSINESS:

Resolution 26-10-01: Transfer of Funds from the General Fund to the Bond Fund:

District Secretary Stucky introduced Resolution 26-10-01 with regards to transferring funds from the General Fund to the Bond Fund, due to a property tax refund that was issued by Grant County thus causing a negative balance in the Bond Fund. With no additional questions,

comments, or discussions from the Board, a motion was made and seconded (CY/KC, unanimously approved), to adopt Resolution 26-10-01. The motion carried, and the transfer will be completed in October.

Grant Funding:

Chief Durfee discussed the continued review of available grants for the year 2027. Chief Durfee and the Board recognize that many of the grants are time sensitive. Any grants that require over $50,000.00 district financial participation will be presented to the Board prior to application being submitted. The Board authorized Chief Durfee to apply for the Lauzier grant in the upcoming year. With no additional questions, comments, or discussions from the Board, a motion was made and seconded (CY/KC, unanimously approved), authorizing Chief Durfee to apply for grants that are beneficial to the District and complete all necessary documents.

EXECUTIVE SESSION:

No executive session was called.

ADJOURNMENT

The next Regular Commissioner meeting is scheduled for following the FY 2027 Public Hearing:

- Date: November 3, 2026
- Time: 9:30 a.m.
- Location: Main Station, 1201 Central Ave. S, Quincy, WA 98848

With no additional business to discuss, a motion was made and seconded (CY/KC, unanimously approved), to adjourn the meeting. Motion carried to adjourn the meeting at 9:58 a.m.

By Chairman: _____

By Secretary: April Stucky