Grant County Fire Protection District 3

POLICY AND PROCEDURE

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1. NUMBER: 1.2.01

2. SUBJECT: ***Fire Commissioners Compensation***

3. POLICY: It is the policy of Grant County Fire District 3 to compensate the Board of Commissioners in accordance with applicable statues and regulations.

4. SCOPE: This Policy and Procedure is applicable to current Fire Commissioners.

5. RESPONSIBILITIES:

   A. Each Commissioner is responsible to: Document all activities and services performed for the Fire District and to submit these and all claims for reimbursement to the District Secretary so that the claims may be paid.

6. PROCEDURE:

   A. Fire Commissioners shall be compensated for a day of service which consists of a 24-hour period. The following are included:

      1. Attendance at any regular, special, and called meetings of the Board of Commissioners.
      2. Attendance at any seminars or educational meetings.
      3. Attendance at meetings of the various associations that the District may be a member of.
      4. Traveling, out of town, to and from any of the above listed activities.
      5. The performance of any other services on behalf of the District, which may be approved by the Board of Commissioners from time to time.

   B. In all cases, the individual commissioners compensated activities shall be listed on a payroll voucher to be signed by the majority of the Board of Commissioners.

   C. Commissioners shall be compensated in accordance with the rulings of the State Legislative Report per year for any of the above listed activities.

   D. In addition to the above listed compensation, the Commissioners shall be reimbursed for all expenses incurred while performing any services on behalf of the District.