Grant County Fire Protection District 3

POLICY AND PROCEDURE

TACTICAL ACTION GUIDELINES

1. NUMBER: 9.1.14

2. SUBJECT: ***Property and Equipment Care***

3. POLICY: It shall be the policy of Grant County Fire District 3 that all Property and Equipment will be maintained in proper condition.

4. SCOPE: This Policy and Procedure is applicable to all personnel of Grant County Fire District 3.

5. RESPONSIBILITIES:

   A. The District Fire Chief or designee is responsible for ensuring that this Policy and Procedure is followed.

   B. All personnel are responsible for adhering to this Policy and Procedure.

6. PROCEDURE:

   A. It is each employee's responsibility to understand the machines and equipment to be used to perform their duties.

   B. Good care of any machine and equipment that are used, as well as the conservative use of supplies, benefits the employee and Grant County Fire District 3.

   C. If a machine is not working properly or in any way appears unsafe, please notify the Station Officer or the District Fire Chief or designee immediately so that repairs may be made.

   D. Under no circumstances should anyone attempt to start or operate a machine or piece of equipment deemed unsafe, nor should anyone (except authorized maintenance personnel) adjust or modify the safeguards provided.