Master Public Record Exemption Log

EXEMPTION LOG

Document type/description	Date	Author	Recipient (incl. CCs)	Exemption*/Brief Explanation
***Sample Entry** Email*	02/02/2021	Brian Snure	Perry Mason	**A –** Communication between attorney and client

*Exemption Codes:

A. Attorney client privileged communications that are exempt pursuant to RCW 42.56.070, RCW 5.60.060(2) and *Hangartner v. City of Seattle*, 151 Wash.2d 439 (2004)

B. Records prepared in anticipation of litigation that constitute attorney work product. Records are exempt from disclosure pursuant to RCW 42.56.290, *Heidebrink v. Moriwaki*, 104 Wash. 2d 392(1985) and *Soter v. Cowles Publishing*, 131 Wash. App. 882 (2006).

C. The residential addresses, residential telephone numbers, personal wireless telephone numbers, personal electronic mail addresses, social security numbers, and emergency contact information of employees or volunteers of the District and the names, dates of birth, residential addresses, residential telephone numbers, personal wireless telephone numbers, personal electronic mail addresses, social security numbers, and emergency contact information of dependents of employees or volunteers of the District that are held by the District in personnel records, public employment related records, or volunteer rosters, or are included in any mailing list of employees or volunteers of the District (RCW 42.56.250(4)).

D. Personal information for a child enrolled in a public program serving or pertaining to children, adolescents, or students, including but not limited to early learning or childcare services, parks and recreation programs, youth development programs, and after-school programs. (RCW 42.56.230(2(a)(ii)).

E. Credit card numbers, debit card numbers, electronic check numbers, card expiration dates, or bank or other financial account numbers, except when disclosure is expressly required by or governed by other law RCW 42.56.230(5).

F. Personal information in files maintained for employees, appointees, or elected officials of District where disclosure would violate their right to privacy (RCW 42.56.230(3)).

G. Personal identifying information about an individual's religious beliefs. RCW 42.56.235

H. All applications for public employment, including the names of applicants, resumes, and other related materials submitted with respect to an applicant (RCW 42.56.250(2)).

I. Test questions, scoring keys, and other examination data used to administer a license, employment, or academic examination (RCW 42.56.250(1)).

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J. Preliminary drafts, notes, recommendations, and intra-agency memorandums in which opinions are expressed or policies formulated or recommended (RCW 42.56.280).

K. Information that identifies a person who, while a District employee or volunteer: (a) Seeks advice, under an informal process established by the District, in order to ascertain his or her rights in connection with a possible unfair practice under chapter 49.60 RCW against the person; and (b) requests his or her identity or any identifying information not be disclosed (RCW 42.56.250(5)).

L. Specific intelligence and investigative information completed by investigative, law enforcement, and penology agencies, and state agencies that discipline members of professions, if essential to law enforcement or a person's right to privacy 42.56.240(1)

M. Identity of witnesses, victims of crime, or persons who file complaints, if they timely request nondisclosure and disclosure would endanger their life, personal safety, or property 42.56.240(2).

N. Investigative records compiled by the District conducting a current investigation of a possible unfair practice under chapter 49.60 RCW or of a possible violation of other federal, state, or local laws prohibiting discrimination in employment (RCW 42.56.250(6)).

O. GPS data of public employees or volunteers using GPS system recording device RCW 42.56.250(9).

P. Contents of real estate appraisals, made for or by the District relative to the acquisition or sale of property, until the project or prospective sale is abandoned or until such time as all of the property has been acquired or the property to which the sale appraisal relates is sold, are exempt from disclosure under this chapter (RCW 42.56.260).

Q. Information revealing the identity of child victims of sexual assault who are under age eighteen. Identifying information means the child victim's name, address, location, photograph, and in cases in which the child victim is a relative or stepchild of the alleged perpetrator, identification of the relationship between the child and the alleged perpetrator (RCW 42.56.240(5)).

R. Those portions of records assembled, prepared, or maintained to prevent, mitigate, or respond to criminal terrorist acts, which are acts that significantly disrupt the conduct of government or of the general civilian population of the state or the United States and that manifest an extreme indifference to human life, the public disclosure of which would have a substantial likelihood of threatening public safety, consisting of: (a) Specific and unique vulnerability assessments or specific and unique response or deployment plans, including compiled underlying data collected in preparation of or essential to the assessments, or to the response or deployment plans; and (b) Records not subject to public disclosure under federal law that are shared by federal or international agencies, and information prepared from national security briefings provided to state or local government officials related to domestic preparedness for acts of terrorism (RCW 42.56.420(1).

S. Information regarding the infrastructure and security of computer and telecommunications networks, consisting of security passwords, security access codes and programs, access codes for secure software applications, security and service recovery plans, security risk assessments, and security test results to the extent that they identify specific system vulnerabilities (RCW 42.56.420(4)).

T. Valuable formulae, designs, drawings, computer source code or object code, and research data obtained by the District within five years of the request for disclosure when disclosure would produce private gain and public loss (RCW 42.56.270(1)).

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U. Health Care information protected pursuant to RCW 70.02.____ (RCW 42.56.360(2).

V. Records maintained by the employment security department and subject to chapter 50.13 RCW if provided to another individual or organization for operational, research, or evaluation purposes are exempt from disclosure under this chapter (RCW 42.56.410).

W. Employee's information regarding domestic violence leave. RCW 49.76.040(8).

X. Those portions of records containing specific and unique vulnerability assessments or specific and unique emergency and escape response plans at a city, county, or state adult or juvenile correctional facility, or secure facility for persons civilly confined under chapter 71.09 RCW, the public disclosure of which would have a substantial likelihood of threatening the security of a city, county, or state adult or juvenile correctional facility, secure facility for persons civilly confined under chapter 71.09 RCW, or any individual's safety; RCW 42.56.420(2)

Y. Information compiled by school districts or schools in the development of their comprehensive safe school plans under RCW 28A.320.125, to the extent that they identify specific vulnerabilities of school districts and each individual school; RCW 42.56.420(3)

Z. All records obtained and all reports produced as required by state fireworks law, Chapter 70.77 RCW. RCW 42.56.460.

AA. Trade secrets and proprietary information from contractors under alternative public works. RCW 39.10.470(2)

BB. Proposals from design-build finalists for alternative public works transactions until selection is made or terminated. RCW 39.10.470(3)